Prepare to Unpause
Agenda for Stakeholders

Use this time to strategically review your current travel program. The pandemic has afforded us the unique opportunity to look back at the height of travel with "20/20" vision.

PRIORITIES

⊘ REVIEW & UPDATE TRAVEL POLICY.

- Review your travel policy for accuracy in today's new world.
- Consider adding a COVID-19 Addendum.
- Identify & update any areas in your policy that pertain to new policies, protocols or technology.

⊘ IMPLEMENT GUIDEME.

- Enjoy the standard package complimentary with GuideMe details on itineraries.
- Upgrade to include a GuideMe email 48 hours prior to departure and a trackable acknlowedgement form.
- Integrate with Obex for Enhanced Traveler Tracking & more.

⊘ EVALUATE YOUR STATE OF TRAVEL.

- Utilize FROSCH's travel forecast and account reviews to make informed decisions
- Work through the Travel Priority Checklist to evaluate future travel feasibility.

FURTHER DISCUSSION

POSSIBILITIES FOR ENHANCEMENT

- Online Booking Tool
- Pre-Trip Approval Process
- Traveler Tracking
- Obex for Business
- Expense Management
- FROSCH Consulting by TCG

VENDOR MANAGEMENT

- Review direct contracts and preferred suppliers
- Consider forecast travel volumes
- Gauge traveler's brand loyalty – has it shifted?
- Evaluate health & safety protocols

MISCELLANEOUS

- Consider alternate modes of transporation, such as a train or car rental for shorter trips
- Share feedback from other travel managers

FROSCH®