

Prepare to Unpause Travel Priority Worksheet

Use this worksheet as a guide to your travel-related questions. Whether you're considering a specific trip or opening up your program, evaluate the who, what, where, when, and how of travel.



CONSIDER WHETHER OR NOT TO TRAVEL.

☑ IS TRAVEL LEGALLY RESTRICTED?

First, it must be determined if travel is even possible with ever-changing travel restrictions and bans in place across the globe. If you're restarting your program completely, start with determining the travel restrictions currently in place in your current office locations.

☑ IS IT SAFE?

Consider the type of work that your employees will be doing, how many people they will be in contact with, the destinations they might be visiting, and the current COVID-19 rates in your office locations.

☑ IS IT NECESSARY?

Travel is not equally important to all businesses or all employees. Contemplate how vital travel is to your organization and travelers.

EVALUATE THE DESTINATION(S) TRAVELING TO & FROM.

☑ WHAT ARE THE COUNTRY SPECIFIC GUIDELINES?

When evaluating travel restrictions globally, be sure to consider the predominant citizenship of your employee base in relation to the locations of your offices.

REFERENCE THE [FROSCH TRAVELER HEALTH SAFETY & SECURITY HUB](#) FOR DETAILS.

☑ WHAT ARE THE CURRENT COVID-19 RATES?

If considering your entire travel program, knowing the rates of your office and headquarter locations is important, as well as your top ten city-pairs.

REFERENCE THE [FROSCH TRAVELER HEALTH SAFETY & SECURITY HUB](#) FOR DETAILS.

☑ SIMILARLY, WHAT ARE THE VACCINATION RATES?

REFERENCE THE [FROSCH TRAVELER HEALTH SAFETY & SECURITY HUB](#) FOR DETAILS.

DECIDE HOW TO TRAVEL.

☑ WHAT IS THE SAFEST WAY TO TRAVEL?

For some trips, it might make more sense to use a rental car, for example.

REFERENCE THE [FROSCH TRAVELER HEALTH SAFETY & SECURITY HUB](#) FOR DETAILS.

☑ WHAT TRAVEL PROVIDERS WILL BE UTILIZED?

Review the health and safety standards of your preferred travel providers and consider surveying traveler brand loyalty.

REFERENCE THE [FROSCH TRAVELER HEALTH SAFETY & SECURITY HUB](#) FOR DETAILS.

IDENTIFY WHO SHOULD TRAVEL.

☑ WHO IS REQUIRED TO TRAVEL?

☑ WHO IS SAFE TO TRAVEL?

Formulate a plan to identify vaccinated employees and those who have already tested positive in the past.

☑ WHO IS COMFORTABLE TRAVELING?

In addition to general comfort levels and sentiment, consider new flexibility challenges due to the virtual shift in many employees' homelife and potential for an extended stay due to quarantine.

WE'RE HERE TO HELP.

GUIDEME TECHNOLOGY PLATFORM

Keeping your travelers safe and 'in the know' has never been more important. GuideMe provides timely, automated notifications to your travelers to ensure they are prepared to travel. All notifications will include current information regarding travel restrictions specific to the itinerary, as well as PPE requirements, operational updates, statistics on the population of a country vaccinates, and more.

YOUR ACCOUNT MANAGER

We encourage you to collaborate with your Account Manager, especially if undertaking a full-program restart. FROSCH stands ready to support you with the resources and expertise necessary to instill travel confidence in your organization. Whether it's a custom travel restriction analysis or assistance with this worksheet, your Account Manager is available.